

**REQUIREMENTS FOR OCCUPATION CERTIFICATE/S TO BE ISSUED FOR NON – RESIDENTIAL / COMMERCIAL BUILDINGS, RESIDENTIAL BUILDINGS AND SECTIONAL TITLE COMPLEXES. (IN COMPLIANCE WITH SECTION 14 OF THE NBR, SANS 204 AND SANS 10400 INCLUDING PARTS X AND XA).**

\*NUMBER: UNIT / BLOCK / SHOP / (NAME OF SHOP):.....

\*NUMBER: FARM PORTION / AGRIC. HOLDING / STAND / ERF:.....

\*NAME: FARM / AGRICULTURAL HOLDING / SUBURB / TOWNSHIP EXT.:

.....

NAME: COMPLEX: .....

**COMPLETION CERTIFICATES MUST BE SUPPLIED TO COUNCIL:**

Applicable certification of compliance of design, erection and completion of building as required by the National Building Regulations and Standards Act, Act 103 of 1977, SANS 204 and SANS 10400 (as amended), must be supplied to Council in order for an occupation certificate to be issued by Council.

**COMPLETION CERTIFICATES:**

\*NOTE: All completion certificates are **legal documents** and **must** correctly state:

- The **REGISTERED UNIT / BLOCK / SHOP NUMBER**. (Shop name optional);
- The **REGISTERED STAND NUMBER** (Street address or street number optional);
- The **REGISTERED FARM PORTION / AGRICULTURAL HOLDING / SUBURB / TOWNSHIP / TOWNSHIP EXTENSION**. (Complex or region name optional).
- The **PROJECT / WORK / ITEMS / PRODUCTS / MATERIALS** being certified.

**COMPLETION CERTIFICATES:**

**REQUIRED**

1. **Electrical Compliance Certificate**.....   
[Section 14(2) of the Act]
2. **Engineer's Completion Certificate/s** on original SANS 10400-A: 2010 **Form 4** :  
[Section 14(2) of the Act / Regulations AZ4, A19, B1]. Specify as Applicable:
  - Foundations.....
  - Floor slabs.....
  - Columns & beams.....
  - Stairs...
  - Roof structure .....
  - Walls & structure .....
  - Retaining and/or Boundary walls.....
  - Plumbing and Drainage as a Rational Design.....
  - Internal roads & Storm water reticulation.....
  - Glass balustrades and frameless glass shower doors  
(Not covered by Glazing Certificate).....
  - Other (Specify).....

2/3. Arch.

**3. Architect's Completion Certificate/s on original SANS 10400-A:2010 Form 4:**

[Regulations AZ4, A19, B1].

- Energy Efficiency in Buildings (Part X & A).....
- Other (Specify).....
- .....

**4. Mechanical Engineer's Completion Certificate/s on original****SANS 10400-A: 2010 Form 4:**

[Section 14(2) of the Act, Regulations AZ4, A4 (8) (b), A19, O4, P2 (2), P4 (1) and "Deemed-to-Satisfy" Sub-regulations 4.21. (5) &amp; (6)].

- Design and suitability of a grease trap or sand/petrol/effluent interceptor for the specific application.....
- Artificial ventilation: mechanical ventilation and /or air-conditioning for all artificially ventilated areas.....
- Escalators and/or elevators / dumb -waiters.....

**5. Registered Professional Land Surveyor's Certificate**Certifying boundary pegs and positions of buildings on site.....

[Regulation A11]

**6. Fire Clearance Certificate from Johannesburg Emergency**Management Services.....

[Section 14(2) of the Act / Regulations T1 and T2]

**7. Plumbing Certificate/Statement on Plumber's Standard.....**

Form certifying the Plumbing and/or Drainage installation complies with the National Building Regulations.

[Including copies of Plumber's Department of Labour / Manpower Qualification Certificate and Identity Document]

[Regulation A18]

**8. PIRB Certificate for New Solar Geyser / New Heat Pump /****Replaced Geyser Installation.....**

[SANS 204: 4.5.2/SANS 10254/Regulations A18 and A19 (12) (b)]

**9. Glazing Certificate.....**

[SANS 10400 -Part N]

**10. Gas Installation Certificate.....**

[Occupational Health and Safety Act 2009: Regulation 17(3)]

**11. Acceptability of Food Premises (Optional if available).**Certificate from Johannesburg Health Department.....

[Health Regulation]

**12. Water Treatment Certificate.....**

Certificate from Johannesburg Health Department when an Engineer has designed a sewerage water treatment system (other than a standard septic tank and French drain) where no municipal sewer is available.

## [Public Health By-Laws of City of Johannesburg]

**13. Termite Treatment Certificate.....**

[Regulation F5; Sub-regulation 4.3]

13. Other (Specify).....

**ITEMS TO BE CORRECTED:**

**ITEMS TO BE CORRECTED: (cont.):**

**APPROVED PLAN REF. NO.:** .....

**DATE OF FINAL INSPECTION:**.....

**SIGNED:** .....

**BUILDING INSPECTOR:** .....

**TEL: (Between 8 and 10am):** .....